

Council Agenda



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Summons to attend a meeting of Council

to be held on Wednesday, 18 May 2011 at 7.00 PM
Guildhall, Abingdon

A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

Members are reminded of the provisions contained in the code of conduct adopted on 30 September 2007 and standing order 34 regarding the declaration of personal and prejudicial interests.

Note: please remember to sign the attendance register.

Agenda

Open to the Public including the Press

Map and vision

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A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is

http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to build and safeguard a fair, open and compassionate community.

1. Prayers

2. Election of chairman

To elect a chairman of Council for the municipal year 2011/12.

3. Election of vice-chairman

To elect a vice-chairman of Council for the municipal year 2011/12.

4. Apologies for absence

To receive apologies for absence.

5. Minutes

To confirm as a correct record the minutes of the Council meeting held on 23 February 2011 (previously published).

6. Declarations of interest

To receive any declarations of personal or personal and prejudicial interests in respect of items on the agenda for this meeting.

7. Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

8. Urgent business

Any non exempt urgent business will be considered at this point in the meeting.

9. Petitions under standing order No.13

To receive petitions from members of the council under standing order 13 (if any).

10. Election of leader of Council

To elect a leader of Council, in accordance with the council's new executive arrangements agreed at the special council meeting on 8 December 2010, for a four year period ending on the day of the next post election annual meeting.

The leader of Council will report on:

- the appointment of the deputy leader of Council
- the membership of the Cabinet and the allocation of portfolios

11. Appointments to committees, joint bodies and outside bodies

To consider report 01/11 of the head of legal and democratic services **(to follow)**.

The Council is asked to agree the terms of reference of the Council's committees, appoint councillors to be committee members, substitutes, chairmen and vice-chairmen, and appoint councillors to outside bodies. A separately stapled paper entitled 'membership of meetings and representatives on outside bodies' will be circulated at the Council meeting. This document will set out the detailed proposals.

12. Adjournment of meeting

The chairman to move:

"to adjourn the meeting of the Council to permit meetings to take place of the Licensing Acts Committee, and the General Licensing Committee in the order set out below to allow them to appoint sub-committees and their members, substitutes, chairmen and vice-chairmen where indicated, and the terms of reference of the various meetings.

- (1) Licensing Acts Committee
- (2) General Licensing Committee"

The Council will then reconvene.

The Council is asked to note that the Standards Committee will be appointing its panels at its first meeting in the municipal year.

13. Recommendations from the Executive and committees

The following Executive and committee meetings have met since the last meeting of the council:

Ab. Abingdon Area Committee

6 April 2011

AG. Audit and Governance Committee

9 March 2011

DC. Development Control Committee

24 February 2011
23 March 2011
20 April 2011

Ex. Executive

6 April 2011

NE. North East Area Committee

6 April 2011

Sc. Scrutiny Committee

14 April 2011

SE. South East Area Committee

6 April 2011

We. West Area Committee

6 April 2011

14. Virements

In accordance with the virement policy, all virements of £10,000 and over and virements across service areas require prior authorisation of the executive and must be reported to the council. This information will be reported at the meeting (if any).

15. Report of the leader of the council

(1) Urgent executive decisions

In accordance with the overview and scrutiny procedure rules, an executive decision can be taken as a matter of urgency, if any delay by the call-in process would seriously prejudice the council's or the public's interest. Treating the decision as a matter of urgency must be agreed by the chairman of the Scrutiny Committee and must be reported to the next meeting of the council, together with the reasons for urgency.

To receive any details of urgent executive decisions taken since the last ordinary meeting of the council, (if any).

(2) Delegation of executive functions

To receive details of the Leader of Council's executive scheme of delegation.

(3) Matters affecting the authority arising from meetings of joint committees, partnerships and other meetings

To receive the report of the leader (if any).

16. Code of conduct

To remind councillors that they must complete their register of interests form and register any gifts and hospitality.

Under the terms of the council's code of conduct, there is a requirement to register interests. All councillors must complete their registration forms within 28 days of your election as a councillor (by 3 June 2011). Once completed, councillors must return the form to the Monitoring Officer, Margaret Reed. Your register is a public document and will be on the council's website.

If councillors have any changes to their registered interests, they must give written notice of the changes to the Monitoring Officer within 28 days by using an amendment form. This is particularly relevant if councillors are appointed to an outside body. A copy of the amendment form is available from Democratic Services.

Councillors must note that under the code, they have an obligation to register any gifts or hospitality over the value of £25, received in their capacity as a councillor. These should be included on the amendment form and registered within 28 days.

Recommendation: to note the reminder of a councillor's requirements to register interests under the code of conduct.

17. Exempt information

None.